

**Fire Code Advisory Board Meeting  
Meeting Minutes of May 15, 2018  
Fire Station 14 Classroom**

**Board Members Attending**

James Fair      Rae Anne Rushing      Brad Middleton      Amy Liu      Chris Todd      Kurt Lusing  
Kevin Marr      Carlene Comrie

**Guests Attending**

Len Whalen      Jim Moren      Shannon Woodman      Suzanne Mayr

**Board Members Absent**

Tara Henriksen      Fritz Chess      Lucas Grothkopp      Steven Potokar      Scott Peterson      Hugo Sotelo

**Fire Department Members Attending**

Asst. Fire Marshal DC James Woodbury      Captain Ted Powell      Ken Brouillette      Molly Jordan

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Assistant Fire Marshal Woodbury welcomed the group and introductions were done throughout. Jim Fair called the meeting to order at 1307 hours and a quorum was present.

The minutes from March 20, 2018 were approved as written.

Jon Siu was not able to attend and thus the Mass Timber Presentation he was going to present was pushed to another date.

Ken Brouillette discussed instruction he received from the Boards and Commissions regarding training topics and will email the links to the board; new members should complete these trainings and older members are also encouraged to complete. The training series includes subject matter related to RSJI & Ethics, Public Meeting, and the Public Records Act.

The group reviewed a draft of Ad Rule 9.04.18 Impaired Fire Protection Systems. At the March meeting, Hugo Sotelo raised some questions regarding section 8 relating to restoring systems to service. That language has now been redone to provide more clarity. Changes approved.

The group reviewed a draft of Ad Rule 9.05.18 Alarm Signal Verification. There were minimal clerical edits made. Changes approved.

Ken gave an update on the 2018 SBCC Fire Code TAG. There has been a verbal report at the state level. They have gone through the entire code; what is coming back now are some changes that are from outside agencies, not the code group itself. Current state amendments on what is and is not still relevant. There will be one proposed code change by the City of Seattle. Will have a better idea soon of what is happening on the State level so that we can move forward on our City level.

AHJ/BDA Workgroup update from Ken – Bellevue, S. King County, and Mercer Island Fire Departments are coordinating to bring together AHJ's and Industry and meeting with those that work with the systems. The current radio system for first responders is being enhanced. They want to put together a State code change proposal to amend the testing requirement. They would like to give the fire code official the authority to have leeway in dictating how frequently it needs to be tested versus testing annually. SFD's proposal came back from the State and they thought it would be best to say, "or at a frequency at the discretion of the fire code

official". They are hoping to get this in now and not wait another three years; getting packets to the State before the end of the month. The group also discussed the fire fighter phones and their limitations.

2018 SFD Development, Schedule, Significant Change, and Board Members Input – Internally, SFD is reviewing 2-3 chapters per week right now and currently up to Chapter 21. This process must be complete before it can go to FCAB for review. State will adopt in July of 2019 and SFD would likely have adopted and implemented in July 2020. We will need to work with CCAB and their process with reviewing 2018 building code. We will need to have more frequent meetings to accomplish code review. Those were scheduled and placed on the calendar at this meeting.

Review proposed changes to Chapter 3 of the 2018 SFD – Ken reviewed the current changes which are consistent with the 2015 SFC. Areas of discussion included: general and pallet storage; removal of asphalt kettles, section 307 open burning, vacant premises, indoor displays, roof top gardens/roofs, mobile food prep vehicles, combustible storage under bridges, and updating the tables in section 315.7.6.

FCAB Officer Elections – Jim nominated him himself for Chair – a yes vote passed. There are no current nominations for Vice Chair so that will be tabled for the next meeting.

The next FCAB meeting is scheduled for Wednesday, May 30, 2018 at 1300 hours at Station 14.

The meeting adjourned at 1439 hours.